

To all members of Woolaston Parish Council

Councillors are hereby summoned to attend the Meeting of Woolaston Parish Council to be held at 8 pm on **Thursday 11 September 2025, in Woolaston Memorial Hall**, when the following business will be transacted.

G A Orchard Preece

Mrs Gillian Orchard Preece MA CiLCA

Clerk to the Parish Council

Telephone: 07958 308332 / Email: clerk@woolastonparishcouncil.gov.uk

6 September 2025

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Biodiversity, Equal Opportunities, Crime and Disorder, Health and Safety and Human Rights

AGENDA

1. To receive apologies for absence.
2. To receive the Councillors' Declarations of Interest in respect of matters contained in this agenda.
3. To receive and consider questions from the Public at the Public Open Forum. (*These can be answered but not debated. No decisions will be made on issues raised; items requiring decisions will be added to the agenda for the next meeting*).
4. To receive the written reports from the County and District Councillors who may attend the meeting.
5. To approve the minutes of the Parish Council Meeting held on Thursday 10 July 2025 (*circulated to members before the meeting*).
6. To receive the Parish Clerk's report. (*All items requiring the council to make a decision are specified separately on the Agenda*).
7. To consider and agree a response to planning applications received.
 - a. CONSULTATION Proposed Diversion of WOOLASTON Footpath No FWO104 Part (at Netherend Farm) – Informal consultation June 2024
8. To discuss any urgent planning applications received since the publication of the agenda
[FODDC validated planning applications to date Sep 2025](#)
9. To note planning applications received, and responses sent since the last meeting.
 - a. [P0860/25/LBC | Listed building consent to strip roof, replace defective rafters, insulate between rafters, plaster water damaged ceilings, felt and batter replaced, form new box gutter behind chimney and finish in C5 lead, replace cement slates with natural slate-Canadian, replace gutter and downpipes, replace windows, remove cement render make good substrate, lime render external elevations | Burnt House Main Road Woolaston Lydney Gloucestershire GL15 6PJ](#) – no objections (submitted 4.8.25)
 - b. [P0816/25/DISCON | Discharge of Condition 3 \(dimensions of flue\) relating to planning permission P0406/23/LBC | Land Parcel To The North Of The Old Rectory Gumstalls Woolaston Gloucestershire GL15 6PR](#) – no objections (submitted 29.7.25)

- c. [P0678/25/FUL | Erection of a single storey front extension and alterations to provide living and bed space to allow independent living on ground floor | 42 Severn View Road Woolaston Lydney Gloucestershire GL15 6NP](#) – Not supported. The proposed extension projects forward of the existing building line. The side facing window, if installed as proposed would directly overlook the front of neighbouring properties, impacting their privacy (submitted 20 Aug 2025).
10. To note Planning Decisions taken by FODDC in July and August 2025.
- P0548/25/LBC|Listed building consent for removal of external concrete render and re render with lime|Burnt House Main Road Woolaston (**Granted permission 18.7.25**)
 - P0357/25/FUL|Siting of Shepards hut for the purposes of agricultural storage of bee keeping equipment (retrospective)|Mill Field Off Parkhill Woolaston (**Refused 14.7.25**)
 - P0156/25/FUL|Erection of a proposed workshop and store with associated works. Hill Farm Cottage Woolaston Woodside (**Granted permission 29.7.25**)
 - P0817/25/DISCON|Discharge of Condition 6 (dimensions of the flue) relating to planning permission P0405/23/FUL Land Parcel To The North Of The Old Rectory Gumstalls Woolaston, (**Granted permission 15 Aug 2025**)
 - P0816/25/DISCON|Discharge of Condition 3 (dimensions of flue) relating to planning permission P0406/23/LB (**Granted permission 15 Aug 25**)
 - P0595/25/FUL|Erection of poly tunnel, machinery store and welfare container. (Retrospective), Land At (E) 358751 (N) 201095 Woolaston Common Woolaston (**Granted permission 20 Aug 2025**)
11. To note and/or discuss planning correspondence / other issues.
- To note any updates regarding issues with Woolaston Sewage Pumping Station in relation to approved planning applications in Woolaston.
 - To note date for meeting with residents and Mr D Ashley-Environment Agency, Mr C Reynolds -FODDC Planning dept, Ms S McPherson - FODDC Environmental Health and Severn Trent Water (tbc).
12. To consider the following matters:
- Policing Issues.
 - To note police crime statistics which can be accessed following national police.uk link (Lydney | Police.uk (www.police.uk).
 - Neighbourhood Watch Update.
 - Highways and Footpaths Issues – *To note actions of reported defects/new defects.*
 - To note PROW report (May/June 2025)
 - To discuss temporary road closures (A48 – Severn View Road) on 27-29 Oct 2025.
 - Maintenance. *To consider any maintenance issues received*
 - Cutting of Community Orchard.
 - Tree Maintenance / Management (in relation to Tyre Rope swing insurance status – update in Clerk’s report).
 - Churchyard and Cemetery – *To receive a report from the Cemetery Working Group*
 - Update on levelling of graves.
 - Revision of Cemetery Rules.
13. To consider the following financial matters (documents circulated before the meeting).
- To receive the Financial Report.
 - To approve Bank Reconciliation as at 31 Aug 2025 and note balance of accounts (Community account - £364.32 / Deposit account - £15,722.76).
 - To approve the payment of accounts for Sep 2025 and note receipts and payments since the last meeting.
 - To note virement of £500 on 11 Aug 2025 from the deposit (Reserves) account to the current account to ensure sufficient funds for the payment of invoices.
 - To note receipt of £1,000 prize money from GRCC for runner up GRCC Gloucestershire Village of the Year competition 2025 (Inclusive Community category).
 - To note the completion of internal controls checks and quarterly bank reconciliation by Cllr McElroy.
 - To note Clerk’s annual salary increase with effect from 1 Apr 2025 in accordance with national pay award.

14. To note Correspondence received and agree responses as appropriate (10 Jul – 10 Sep 2025). *A list of correspondence has been circulated prior to the meeting.*
 - a. Ash dieback replanting scheme. To consider areas to be considered for replanting on highways land or submit a request for whips/trees to be donated for planting within the community.
 - b. To consider an expansion of Mary Smart & Margaret Clayton charity.
 - c. To consider request from Gloucestershire’s “Read with me” Charity for donations and support.

15. To consider / discuss other matters:
 - a. Report on Victory over Japan (VJ) Day 80th Anniversary Event – Fri 15 Aug 2025
 - b. To note results of GRCC’s Gloucestershire Village of the Year 2025.
 - c. Attendance on FOD Parish & Town council Partnership workshops
 - d. Access for Councillors on GAPTC Portal
 - e. Woolaston Winter Warmers.

16. To review Risk Assessment and note changes/amendments/updates.

17. To receive any councillors reports and to note any items or issues to add to the next meeting agenda.
 - a. Feedback from Devolution meeting 7 Aug 2025 (Cllr Brown)

18. To note the date of the next Parish Council Meeting – Thursday 9 Oct 2025 at 8 pm.