

Woolaston Parish Council

Public Notice is given of the Meeting of Woolaston Parish Council to be held on Thursday 13 March 2025 in Woolaston Memorial Hall, GL15 6SU at 8pm.

Members of the public and press are invited and encouraged to attend the meeting unless specifically excluded due to the confidential nature of the business.

To all members of Woolaston Parish Council

Councillors are hereby summoned to attend the Meeting of Woolaston Parish Council to be held at 8pm on **Thursday 13 March 2025, in Woolaston Memorial Hall**, when the following business will be transacted.

G A Orchard Preece

Mrs Gillian Orchard Preece MA CiLCA

Clerk to the Parish Council

Telephone: 07958 308332 / Email: clerk@woolastonparishcouncil.gov.uk

9 March 2025

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Biodiversity, Equal Opportunities, Crime and Disorder, Health and Safety and Human Rights

AGENDA

1. To receive apologies for absence.
2. To receive the Councillors' Declarations of Interest in respect of matters contained in this agenda.
3. To receive and consider questions from the Public at the Public Open Forum. *These can be answered but not debated. No decisions will be made on issues raised; items requiring decisions will be added to the agenda for the next meeting.*
4. To receive the written reports from the County and District Councillors who may attend the meeting.
5. To approve the minutes of the Parish Council Meeting held on Thursday 13 February 2025 (*circulated to members before the meeting*).
6. To receive the Parish Clerk's report. (*All items requiring the council to make a decision are specified separately on the Agenda*).
7. To consider and agree a response to planning applications received.
 - a. [P0156/25/FUL | Erection of a proposed workshop and store with associated works. | Hill Farm Cottage Woolaston Woodside Glos](#) – reply required 17.3.25
 - b. [P0188/25/FUL | Change of use of the land for 2 holiday accommodation units, improved vehicular access and parking area | Hillside Cottage Woodside Woolaston Lydney GL15 6PB](#) – reply required 18.3.25
 - c. [P0139/25/FUL | Erection of a steel frame workshop with associated works. | Nethercourt Netherend Woolaston Lydney Gloucestershire GL15 6NN](#) – reply required 20.3.25
 - d. [P0224/25/FUL | Erection of a single storey rear extension | 48 Severn View Road Woolaston Lydney Gloucestershire GL15 6NP](#) – reply required 28.3.25
8. To discuss any urgent planning applications received since the publication of the agenda.
[FODDC validated planning applications to date Mar 2025](#)
9. To note Planning Decisions taken by FODDC in February 2025
 - a. [P0074/24/DISCON | Discharge of conditions 05 \(drainage scheme\), 08 \(internal and external lighting\), 09 \(hard and soft landscaping\) and 10 \(details of car parking and cycle storage\) relating to planning permission P0964/23/FUL. | Garfield Brookend Woolaston Lydney Gloucestershire GL15 6PW](#) – granted permission 20.2.25
10. To note and/or discuss planning correspondence / other issues.

- a. To note any updates regarding issues with Woolaston Sewage Pumping Station in relation to approved planning applications in Woolaston.
 - b. To discuss response from D Ashley, Environment Agency re visit to Woolaston to meet with residents.
11. To consider the following matters:
- a. Policing Issues.
 - i. To note police crime statistics which can be accessed following national police.uk link ([Lydney | Police.uk \(www.police.uk\)](https://www.police.uk)).
 - ii. To consider action (if any) re OPCC proposed cuts to Neighbourhood Policing in Forest of Dean.
 - b. Highways and Footpaths Issues – *To note actions of reported defects/new defects.*
 - c. Maintenance. *To consider any maintenance issues received*
 - d. Churchyard and Cemetery – *To receive a report from the Cemetery Working Group*
 - i. To discuss responsibilities for further levelling of graves in the Cemetery.
 - ii. To consider Clerk's report and recommendations regarding Cemetery charges including cost for Transfer of Ownership of Exclusive Right of Burial (ERB)
12. To consider the following financial matters (documents circulated prior to the meeting).
- a. To approve the payment of accounts for March 2025 and note receipts and payments since the last meeting.
 - b. To receive the Financial Report (including Summary of Receipts and Payments and Earmarked Reserves) as at 28.2.25 and approve Bank Reconciliation as at 28.2.25.
 - c. To note Virement of funds
 - i. from the Deposit account (£5,350) to the Current account to cover P Blatchly invoice for levelling of graves
 - ii. transfer of monies within the Deposit account Earmarked Reserves for Election Costs (£200), Office Equipment (£50) and Defibrillator (£100)
 - d. To approve change of Clerk's mobile phone provider from EE (£10) to Giff Gaff (£6) with effect from 1 Apr 2025.
 - e. To approve Clerk investigation into the migration from Microsoft Business 365 to Parish Online Workplace at a cost of £48.00 per year.
13. To receive and note Correspondence (14 Feb – 13 Mar 2025). *A list of correspondence has been circulated prior to the meeting, with the following items highlighted for discussion / resolution.*
14. To consider other matters:
- a. Update on Celebration arrangements for VE Day 8 May 25.
 - b. Update - Status of the Grass Keep
 - c. Update - GRCC Village of the year competition
15. To review Risk Assessment and note changes/amendments/updates.
- a. Sign for Rope/type swing at Birchwood Road
16. To receive any councillors reports and to note any items or issues to add to the next meeting agenda.
17. To note the dates of the next Meetings
- a. Full Council - Thursday 10 April 2025 at 8pm.
 - b. Annual Parish Meeting – Thursday 17 April 2025 at 7.30 pm